

Clean up

CLEAN UP

Upon leaving the building, the Renter is responsible to see that the following have been completed:

- Place all trash in cans provided
- Sweep floors, Mop up spills
- Remove all personal items
- Turn interior lights off and exterior lights on before leaving
- Close and lock all doors.

The building should be returned to the condition in which it was prior to use, the deposit will not be refunded and future use may be denied.

Possibility of another group to use the facility after you leave.

- PROHIBITED:**
- NAILS
 - STAPLES ON WALLS
 - TAPE ON WALLS
 - ALCOHOL UNLESS PERMIT IS OBTAINED
 - SMOKING
 - NO OPEN FLAMES IN THE BUILDING
 - STAKING IN THE GROUND
 - GRILLS, FIRES, OR INFLATABLES
 - WITHOUT DIRECTOR APPROVAL

Use designated area for loading/unloading. No parking on grass or concrete.

Cannot put anything on walls or on outside fencing.

Clean facility before leaving.

Secure building before leaving.

Town not responsible for lost or stolen items.

Town not responsible for any items brought into the building.

Return building key to Parks Office by 4pm the next business day. Failure to return key will result in forfeiture of the deposit.

The Renter is liable for any damages to the building, its furnishings, equipment, and grounds during the period of rental. Any damages are the sole responsibility of the Renters and will be reimbursed to the Town at replacement cost.

Smyrna Parks and Recreation reserves the right to cancel reserved uses of Building in cases of special needs or emergencies. A full refund will be remitted.

Any Renter found to be in violation of any rules or regulations for use will forfeit the deposit and right to reserve the facility in the future.

Renter should report any unsafe, undesirable or unusual condition to the Parks Office.

Smyrna Depot Map



Directions
 From I24: take exit 66B, Sam Ridley Parkway.
 Take right onto Murfreesboro Road/Highway 41, and take right at Washington Street.

Smyrna Parks and Recreation Department Office
 100 Sam Ridley Parkway East
 Smyrna, TN 37167
 Phone: 615-459-9773
 Fax: 615-459-9727
www.townofsmyrna.org

Smyrna Depot



Smyrna Train Depot
 98 Front Street

Smyrna Parks and Recreation Department Office
 100 Sam Ridley Parkway East
 Smyrna, TN 37167
 Phone: 615-459-9773
 Fax: 615-459-9727
www.townofsmyrna.org

Train Depot History



“A combined freight and passenger house, the Smyrna Railroad Depot was erected in 1851, and replaced in 1873.

It was a direct result of the charter granted by the State of Tennessee on December 11, 1845, to the Nashville and Chattanooga Railroad to connect this area with the seaports of Charleston and New Orleans. The depot is the brick, rectangular-shaped structure that lies due west, just across the tracks.”



Have you ever wondered how Smyrna got its name? Well, it is all due to an early resident named Silas Tucker. When the railroad depot was built in 1851, it was constructed on land owned by Mr. Tucker Silas, who was a member of Smyrna Presbyterian Church. He suggested using the name Smyrna for the new town.

Train Depot Policies

TYPES OF ACTIVITIES THAT CAN UTILIZE THE BUILDING:

Charity Events,
Political Events,
Street Fairs, Parties,
Reunions
Weddings/Receptions
Showers
Family gatherings

No Yard Sales, Home Party
Sales or Consignment Sales



The Town of Smyrna does not rent to churches on a regular basis to hold their services.

An organization that wants to hold a community event must be a non-profit organization and provide their ID number.

Renters must be age 21 or older.

Renters are required to fill out an application for use of the building. Applications can be located at www.townofsmyrna.org or at the Parks Office at 100 Sam Ridley Parkway East.

The use of the building is subject to approval of the Director of Smyrna Parks and Recreation.



Train Depot Amenities

RENTAL FEES:

Half Day Rental	8am - 2pm	\$75
	4pm - 10pm	\$75
All Day Rental	8am - 10pm	\$150

All renters are required to stay within their time allotment.

Renters are not allowed to go in early or stay later.

Renter should submit completed application, obtain approval of application, and pay rental fee within 14 days of initial date of booking your reservation. If rental fee is not paid within the 14-day period, your reservation date will be released and available for rental by another party.

Event Fee of \$250 may be assessed for community-type events

Deposits of \$100 are required for all rentals. (\$200 Comm. Event)

Accepting Reservations through December 31, 2016

AMENITIES:

72' x 23' space with concrete floor
Building will accommodate 100 people
Restrooms
Ceiling Fans
Benches outside building
78 chairs
8 - 8'tables
Within walking distance of library, shopping and downtown Smyrna.

